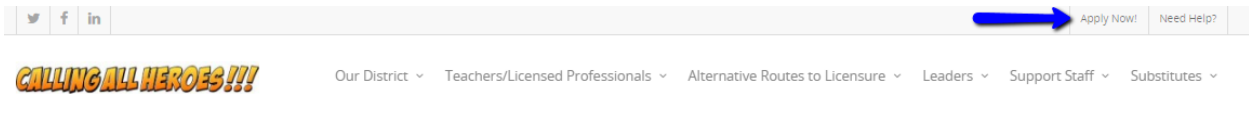


Instructions for an Existing SearchSoft Account Support Staff

1. Visit www.teach.vegas and click on 'Apply Now' to log into your SearchSoft application.



2. Enter your Username and Password and click 'LOGIN'.

User Login


Username

Password

LOGIN

- or -

CREATE ACCOUNT

[having trouble logging in?](#)  [Click here if you need help](#)

3. Accept the Certification and Acknowledgment

Certification and Acknowledgment

Each time that I save this online application, I am certifying that the information, statements, and documentation submitted on or in conjunction with this employment application are true, correct, complete, and accurate as of the date and time this online application is saved.

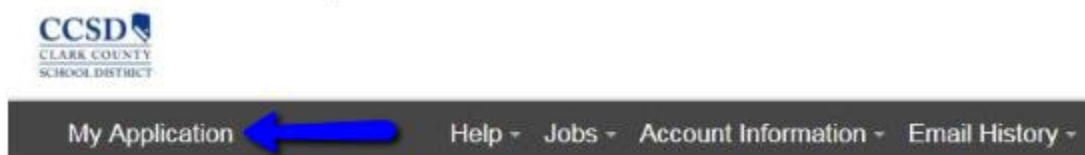
I acknowledge and understand that any false, misleading, or incomplete statement, misrepresentation, or omission of fact made in conjunction with this employment application shall result in my immediate removal from consideration for employment or my dismissal.

I acknowledge and understand that before any employment contract becomes effective, I must personally comply with the Immigration Reform Act of 1986 and I must possess and produce any required license from the Nevada Department of Education.

[Notice - If you decline to make this certification and acknowledgement, you will not be allowed to edit any of your application information. You will be immediately logged out of the system and sent back to the login screen. You must make this certification and acknowledgment each time you make changes this online application.]

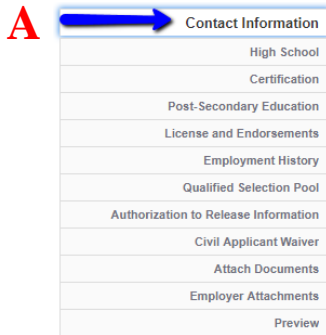
[Accept](#)  [Decline](#)

4. Click on 'My Application'

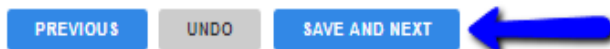


Instructions for an Existing SearchSoft Account Support Staff

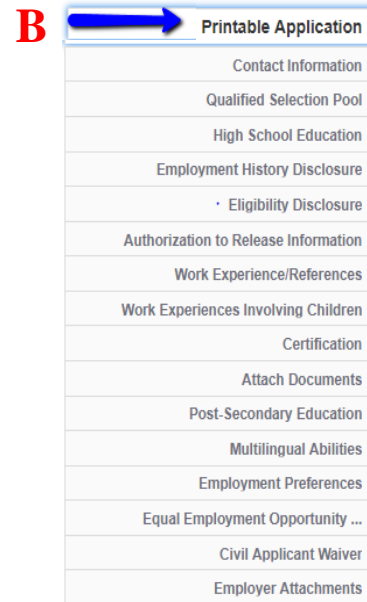
5. If your tab options look like letter **(A)**, Select 'Contact Information' from the tabs. Scroll down to Employment Information and select 'Required to fingerprint per SB 287'. Then click 'SAVE AND NEXT' at the bottom of the page and Proceed to Number 6.



You must click the "Save and Next" button in order for your changes to be saved.



- 5B. If your tab options look like letter **(B)**, proceed to Number 6.



6. Select 'Civil Applicant Waiver' from the tabs on the left.

